

Minutes
Faculty Senate Meeting
01/12/2009

Present: Barry Gibson, Gabi Booth, Jennifer Walsh, Chris Dunham, Margaret Overbey, Paul Capps, Victor Pareja, Brianna Killian, Natalie Weaver, Susan Pate, Diana Miller, Pamela Thomason, Thaddeaus Mounkurai, Rick Godfrey, Julie Wright, Carolyn West, Michael Flota, Michael Avery, Larry Pivec, Jim Bishop, Debbie DiChiara, and Rachel Owens

- I. The meeting was called to order by Barry Gibson.
- II. Treasurer report: There has been no activity in the Faculty Senate budget this month. Our balance is \$875. Two more members paid dues, bringing our credit union account balance to \$420.96. The Clock Tower account stands at \$105.04.

\$875 will not cover the cost of awards at the end of the year. If you have not paid your dues for 2008-09 yet, please do!! Dues are a yearly expense, not a one-time-only expense.

- III. Committee reports
 - A. Faculty development – no report
 - B. Teaching and Learning – Jennifer Walsh reported that the committee is working on tying a student “incomplete” to a comment box in the Student Ed Plan. This will also show what the current grade is and what is left for the student to complete, so that any faculty member will have access to this (in case of an instructor’s absence). Susan Pate also suggested that a copy of the final exam be provided to the department chair in these cases.
College Connections (subcommittee to Teaching and Learning)
This program continues to grow, and more volunteer faculty are needed to ensure its continued success!
 - C. Nominations and Awards Committee – Faculty Senate Awards nominations will be requested soon, and everyone is

encouraged to nominate a deserving faculty member for an award!

- D. Student Issues Committee – no report
- E. Technology Committee – Gabi Booth reported that the committee has not met since the last Faculty Senate meeting.
- F. Social Committee – The committee is planning a museum event as a social for faculty, with refreshments. More details to follow.
- G. Publications and Communications Committee – Rachel Owens reported that the committee is completing a form to solicit faculty accomplishments, which will be published in a once-a-semester newsletter.
- H. Salary and Benefits Committee – This committee still needs a chair or co-chairs.
- I. Clean Air Committee – The committee has begun working on locations for smoking pavilions on campus.

IV. Old Business

- A. LMS Training – All instructors should have this completed by the beginning of classes this month.
- B. Faculty Senate meetings – Barry will look into the possibility of having a shell on Florida Online for Faculty Senate business.
- C. Student access to online courses at the end of the semester – this is not possible with the current configuration of D2L, but should be possible eventually after an upgrade.
- D. Grants – remember that grants may be available for funding initiatives for which there is no money in the school budget.

V. New Business

- A. Bylaws – Old and new versions of the Faculty Senate bylaws were distributed by email prior to this meeting. The revisions were passed. One of the provisions is that bylaws will be reviewed annually.
- B. Meeting schedule for Spring 2009 – as follows:
 - i. February 12, 2:00 pm
 - ii. March 17, 2:00 pm
 - iii. April 23, 2:00 pm
 - iv. May 14, 2:00 pm

C. Thaddeaus Mounkurai reported that he is a co-chair of the WDSC TV station committee, and the TV station will help faculty produce anything, for use in the classroom or online, that can be shown as a TV program.

D. College's Strategic and Annual Plans

Nancy Morgan visited the meeting, and reported on three separate issues:

i. Resource Development is looking for grant money to build textbook libraries. If you know of a grant that might be appropriate, contact Nancy.

ii. SACS now requires that each institution file a 5-year interim report. Ours is due 9/15/09. There will be no site visit. Faculty will be impacted via the number of full time faculty, qualifications of program coordinators, curriculum development, and institutional effectiveness (Strategic Learning Objectives for each course – not only have to have them, but that we are using them to make course improvements).

iii. Strategic and Annual Planning – Nancy asked that we form groups of 3 or 4, and answer the following:

1. Please identify up to 5 of Daytona State's strengths
2. Please identify up to 5 factors that contribute to student success at Daytona State
3. Please identify up to 5 factors that are barriers to student success at Daytona State
4. Please identify up to 5 factors that would help Daytona State achieve its goal of being a great place to work
5. Please identify new programs, services or course offerings that you believe Daytona State should consider providing in the future
6. Please identify up to 5 trends or initiatives in Central Florida or in higher education that Daytona State needs to consider in its long-term plans

Nancy collected the groups' answers and will present them to the strategic planning committee.

Respectfully submitted,

Rachel Owens
Faculty Senate Secretary